

SH₂O

the smartH2O project
A European project on water sustainability

SMARTH2O KICK-OFF MEETING INFORMATION PACKAGE

22-23 May 2014

WP1 Management Team





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Index

1. The kick-off objectives	4
2. The kick-off meeting agenda.....	5
First Day, Thursday 22nd of May: Plenary Meeting	5
Second, Day, Friday 23rd of May: Plenary Meeting.....	6
3. Logistics.....	7
How to get to SUPSI in Manno	7
How to get to Politecnico di Milano in Como	9

1. The kick-off objectives

The main objective of this meeting is to provide a clear vision of the project aims and scope to all partners. We have been working together writing the proposal, and we have been collaborating in the first month of the project following a sort of “asymmetric geometry” across partners.

After the meeting the sense of unity and belonging to the project should be strengthened in all partners.

The meeting also offers us the occasion to agree on the management structures that will drive the project: periodic activity reporting and periodic financial reporting.

2. The kick-off meeting agenda

First Day, Thursday 22nd of May: Plenary Meeting

Venue: SUPSI, Galleria 2 Building, Manno, Switzerland

12:00 - 13:30 - Lunch

13:30 - 18:00 Plenary session

- 13:30 - 14:00 Welcome & introduction (30 m, IDSIA)
- 14:00 - 14:10 Welcome address by Prof Franco Gervasoni, SUPSI Director
- 14:10 - 14:45 Admin & Financial matters (35m, IDSIA)
 - Presentation of D1.1 Management Processes. Appointment of partner representatives for the general Assembly. Appointment of the Quality Manager. Appointment of WP and Task leaders.
- 14:45 - 15:00 Project structure (15m, IDSIA): overall vision of the project.
- 15:00 - 15:30 Technology aspects (30m, POLIMI and IDSIA): a brief summary of the technological aspects of the project, both hardware and software.
- 15:30 - 16:00 Communication and dissemination (30m POLIMI): a quick presentation of our media strategy, the website and how to proceed.
- 16:00 - 16:30 Break
- 16:30 - 17:30 Partner presentations (1h, ALL): 5 minutes per partner: who are you, your team, what you expect from Smarth2O, your activities, etc.

20:30 Evening dinner in Como. Information about the location will be provided at the meeting. Transfer from Manno to Como will take place by bus from Manno to Lamone-Cadempino, and then train to Como S.Giovanni. The bus departs in front of Galleria 2 building at 17:37 and the train arrives in Como at 18:51. The cost of the ticket is 16 CHF.

Note: Each partner is expected to pay for his/her own dinner, but we will organise a fixed price menu at a reasonable cost (approx 30/35 EUR per person).

Note: the lunch and the coffee breaks are organised by the hosting partner.

Second, Day, Friday 23rd of May: Plenary Meeting

Venue: Politecnico di Milano, Palazzo Natta, via Natta, Como, Italy

8:30: 12:30 Plenary session

- Each work package has a 30 min slot. WP leaders presents work to be done; they also describe the Deliverable Description Plans of next deliverables
- 8:30 - 9:00 WP2 Requirements (EIPCM)
- 9:00 - 9:30 WP3 User Modelling (IDSIA and POLIMI)
- 9:30 - 10:00 WP4 Social awareness (POLIMI)
- 10:00 - 10:30 break
- 10:30 - 11:00 WP5 Water pricing (UoM and POLIMI)
- 11:00 - 11:30 WP6 Software Platform (SETMOB)
- 11:30 - 12:00 WP7 Validation (SES and IDSIA)
- 12:00 - 12:30 WP8 Business development (TWUL and POLIMI)

12:30 - 14:00 - Lunch

14:00 - 16:00 Plenary Session

- Wrap-up (60 min)
- Action items (30 min)
- Next meeting schedule and location, A.O.B

16:00 - 17:00 - Presentation of the SmartH2O project to the local Italian press

Note: the lunch and the coffee breaks are organised by the hosting partner.

3. Logistics

How to get to SUPSI in Manno

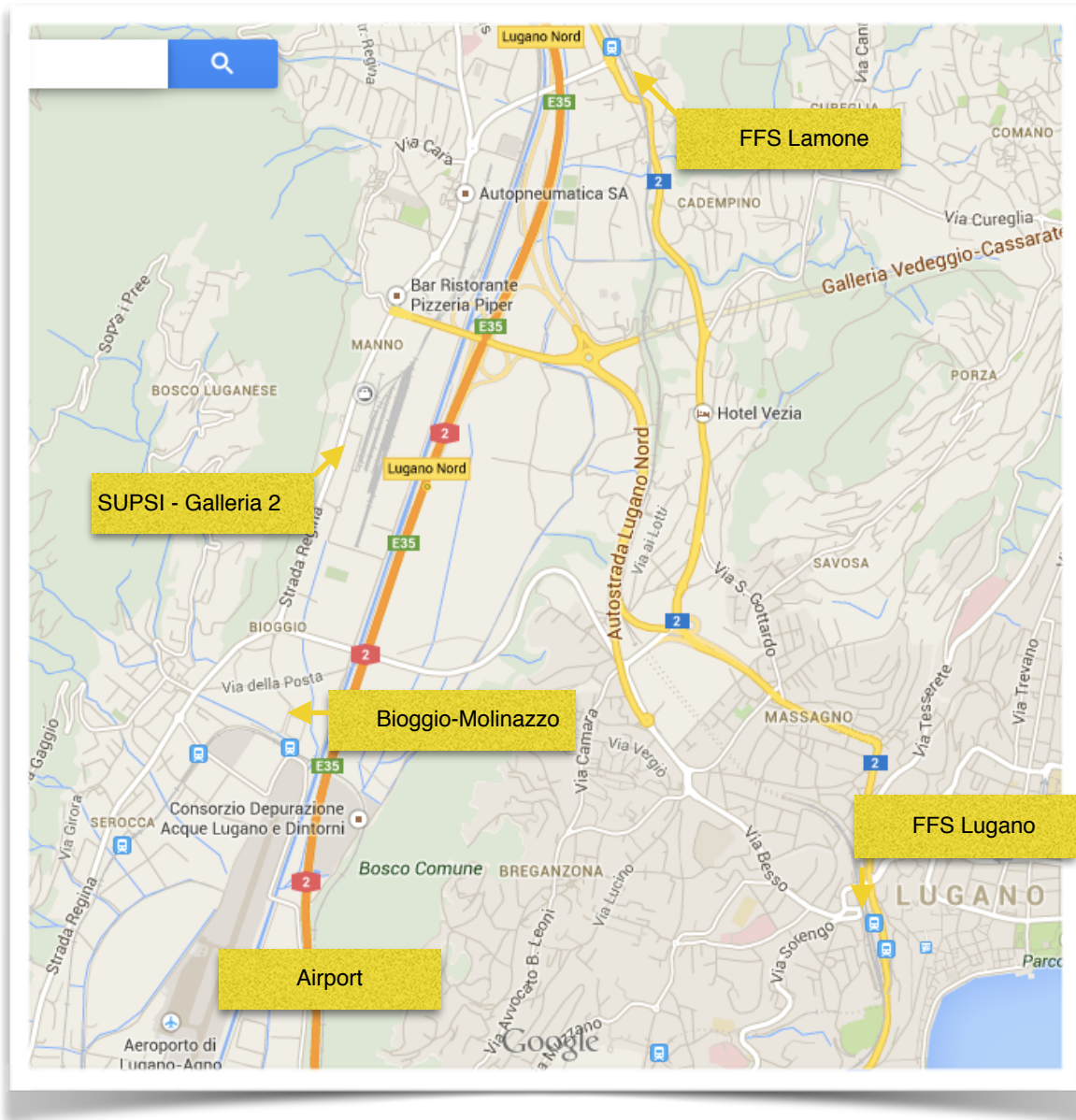


Figure 1. Location map of the Lugano area.

By Plane:

Lugano Airport Agno (LUG) take a taxi (10 minutes, costs more or less (expect more) SFR 25).

Zurich Airport (ZRH): take the train to Lugano (goes once per hour, very nice 3 hour trip through the Alps. Once in Lugano railway station see below.

From Malpensa Airport (MXP): take the bus to Lugano station (<http://malpensa-express.com/> roughly 80 min, costs 30 EUR), then go to IDSIA by bus or train or taxi (see below). Note that Malpensa is in Italy.

By Train:

Use the Swiss Railways website to plan your journey: <http://www.sbb.ch>. From Lugano railway station there are two main options:

Take the train S10 in the Lugano train station, direction north (Lamone-Cadempino,..., Bellizona), drop off on the first stop (Lamone-Cadempino, about 4 minutes away), where you can take the bus 449 direction Bioggio-Molinazzo, and drop off on stop "La Monda" (less than 10 minutes trip). Our building is "Galleria 1", 2nd floor

Take the yellow post bus 445 at Lugano train station `_North_bus_stop`, drop off at "Manno, Suglio", and walk about 10 minutes to IDSIA. Currently the walk is not very pleasant, because there is a construction site right now to improve the area, but there is a pedestrian path across it.

In both cases, one can buy a day-pass for zones 10-11 in any blue-gray machine written "Arcobaleno", which can also be used for other local means of transportation within the day. In the machine, choose as final destination "Manno, La Monda" or "Manno, Suglio".

By car:

Take highway A2 (North-South connection through Gotthard). Exit at Lugano Nord, follow the signs to Ponte Tresa, you'll cross a bridge above the highway; turn left at the traffic light (turning right would lead you into Manno) and follow Via Cantonale for some 50 meters; turn left again at the gas station; follow the little road running in parallel to Via Cantonale until you come to our building. Take the main entrance from Via Cantonale, on the long side. In Switzerland there is a yearly fee to be paid to use the highway. For 35 EUR or so you get a sticker valid for the whole current year.

Where to park? This is a problem, as we haven't specific parking places for visitors, so public transport is the preferred option. If you really need to come by car, you should park on top of the Galleria 2 building, but first you should arrange your host to provide you with a temporary parking permit.

How to get to Politecnico di Milano in Como

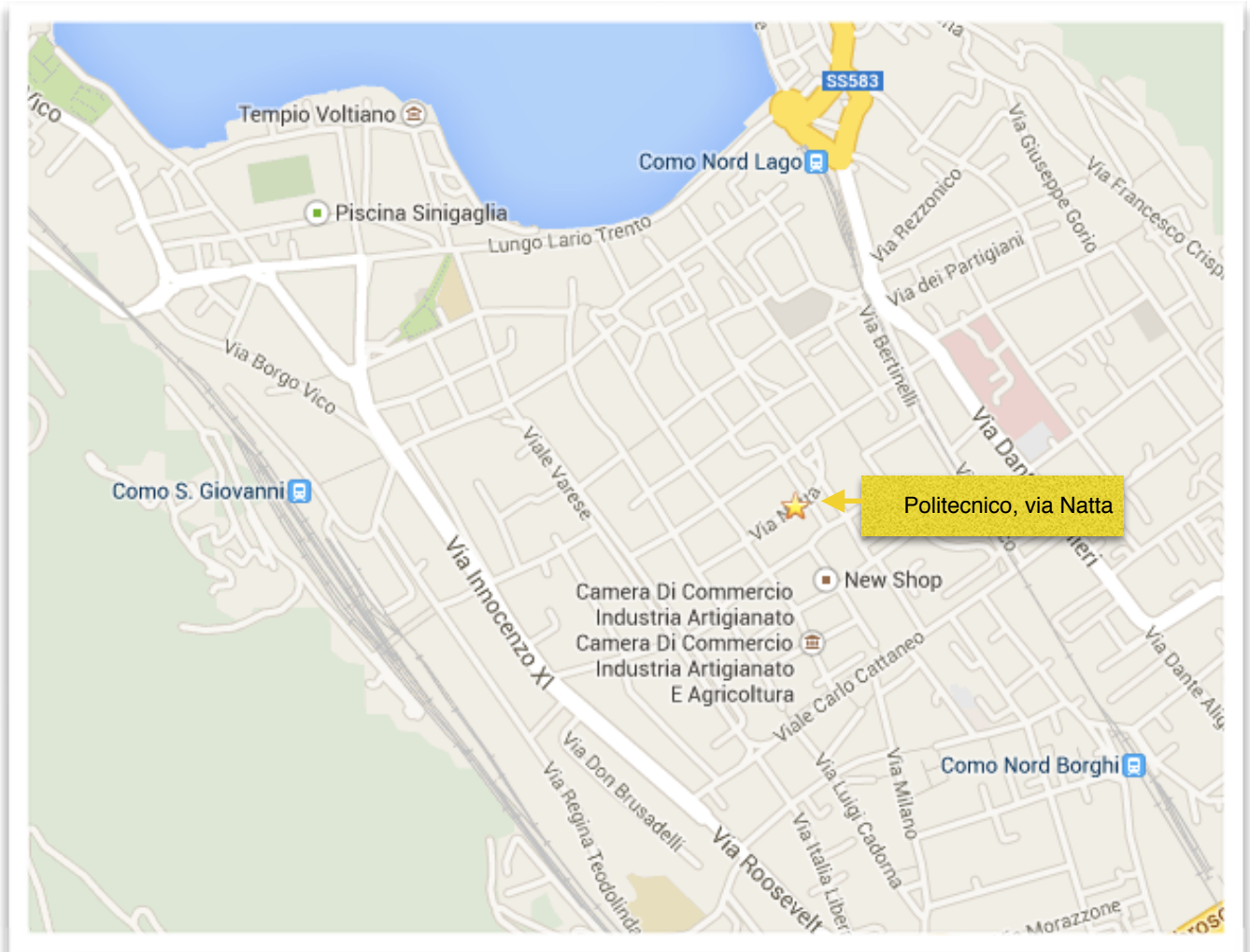


Figure 2. Location map of Como

By Plane.

Milan Malpensa (MPX Tel: +39.02.74852200) 40-60 minutes drive via the highway toll road costing 1 Euro 60 cents; coach 3 times daily or can negotiate with private coach firms outside airport. Malpensa Express shuttle train connects the airport to Milan city centre (Milan Cadorna station). You can take Malpensa Express to Saronno and then transfer to the train to Como. This is the most convenient route (leaves from the airport and arrives to Como Nord Lago station. Trains depart every 30 minutes, it takes about 60-70 minutes and it costs about 10.00€. You can buy the ticket directly at the train station.

Milan Linate (LIN Tel: +39.02.74852200) 1 hour drive on toll road costing about 2.70 Euros. Alternatively take the bus to the city centre and then to one of the railway stations. Then a train to Como.

Bergamo's Orio al Serio (BGY Tel:+39. 035 326323) about 1-2 hours drive away on toll road costing about 5 Euros, or regular coach to Milan (you can check schedules and fares on the website of Autostradale. The trip takes approximately one hour, depending on traffic conditions), then change to train or coach to Como.

By Train

The Servizio Ferroviario Regionale connects Como by train to other major cities in Lombardy (R lines). Services are provided by Trenitalia (a.k.a. Ferrovie dello Stato: FS) (<http://www.trenitalia.it>) and Trenord (<http://www.trenord.it>) through two rail lines. The first connects to Milano Centrale (Milan central station), has as a main station Como S. Giovanni, and it offers another urban station Como Albate. The second connects to Milano Cadorna, has as main station Como Nord Lago, but it offers three more urban stations Como Borghi-Università, Como Camerlata and Grandate Breccia. A trip with the to Milan costs from 3.50€ (line Milano Cadorna - Como Nord Lago) to 11.50€ (line Milano Centrale – Como S. Giovanni)

By Car

The E35 motorway (toll costs 1.60 for the A9 stretch, 1.10 for the A4 section, about 1.50 for the E35 section west of Milan) runs past Como from Milan, and goes on into Switzerland. There are many exits to Como; avoid Como South, choose the next ones (signed Como Nord and Monte Olimpino) for the city, and the last exit (signed ultima uscita per l'Italia) before Switzerland for Cernobbio, Bellagio and for towns on the western lake shore.